

SUPREME TOWERS

APARTMENT OWNERS' ASSOCIATION (Regd.)

Plot No. GH 04 & 05, sector 99, Noida- 201304, District Gautam Budh Nagar, Uttar Pradesh
(A Unit of Supreme Court Bar Association Multi State Cooperative Group Housing Society Ltd. (Regd.)
Tel. No. 0120-7132730 Email: - staoa99@gmail.com, Website: www.supremetowers.org

Dated 25th Feb'2021

VACANCIES IN 'STAOA' OFFICE

There is Vacancy of the following staff in the Office of STAOA :-

1 The Manager / The Estate Officer

Preference to a retired person, having engineering background .

1 Office In-charge / Accountant.

Must have full knowledge of Computer.

Preference to a person having knowledge of Accounts. Should be from Accounts background.

1 Office Assistance

Must have knowledge of Computer.
Preference will be given to a person who has worked in a RWA/AOA.

1 Office Boy/Helper

Preference will be given to a person having knowledge of cooking.

Note- All the persons should have good knowledge of English and should have good handwriting.

LAST DATE TO APPLY : 15th March till 4.00 p.m.

MUST WRITE ON THE ENVELOPE FOR THE POST APPLIED WITH REMARKS –
“ APPLICATION FOR THE POST OF _____ ”

ALL APPLICATIONS SHOULD BE DROPPED IN THE BOX KEPT FOR THE PURPOSE / Should be sent by post to staoa99@gmail.com